

STANDARD 1: MISSION, PHILOSOPHY, AND VISION

ISSUE: Our Mission - We live, love, learn, and serve through Jesus.

GOAL 1: Sacred Heart School will provide each year a quality retreat experience for its Catholic School Community.

ACTIONS TAKEN:

1. Plan for 3rd ,4th and 5th graders to go on spiritual retreat at the beginning of the year.
2. Give students a chance to experience a retreat away from campus.

STRIDES AND SUCCESSES:

- In progress: September 2015
- Projected date for completion of goal: This is an annual activity.
- On-going/Continuous: Continue each year.

OBSTACLES TO ACHIEVING THE GOALS OR ACTION STEPS:

1. Scheduling with our Pastor and the Retreat Center can be difficult.
2. Finding appropriate activities to keep students' interest while touching their hearts

PLANNED PROCESS TO ACHIEVE THE GOAL OR TO MAKE PROGRESS:

- Be sure to involve students in planning the event
- Carry through with the evaluation at the end of the retreat

HOW HAS THE ACCOMPLISHED GOAL IMPROVED OUR SCHOOL COMMUNITY?

1. *Students have experienced a spiritual retreat and because of it, next year's 5th, 4th, and 3rd graders will have an idea of what to expect and possibly have more input when planning retreats in the future.*
2. *Teachers should have a better idea of expectations and be better equipped to plan for future retreats.*

STANDARD 2: MARKETING & COMMUNICATION: Improve the Website

ISSUE:: The website may be the first place a visitor looks to find out more about a school. Therefore that first impression should be inviting to make visitors feel welcome and should be easy to use and informative so that visitors form positive opinions of the school.

GOAL 2: Study the school's website and work to provide clear, informative display of information to visitors.

ACTIONS TAKEN:

1. Review SHS website and that of other schools to compare information given, overall ease of use, and esthetic quality.
2. New webmaster was chosen and a new website was built, published, and is up and running.
3. As of 4/16, the website is again being evaluated. More details have been added to the site and updates are added.
4. Spring 2017: video clips were posted on the website so that families could get a glimpse of some of the student activities.
5. Summer 2017: videographer is working on a visual presentation for accreditation that we can also use on our website.

STRIDES AND SUCCESSES:

- *In progress: New website was published for school September 2014*
- *Projected date for completion of goal: Review of website will be an annual activity*
- *On-going/Continuous: As of 4/2016, Marketing team is compiling information to include on new website and searching for new designer and builder.*
- Spring 2017: SHS baby onesies were prepared for giving to parents for newborns.

OBSTACLES TO ACHIEVING THE GOALS OR ACTION STEPS:

1. Cost of web design
2. Making a decision of exactly what would serve the school in the best fashion.
3. Time given to the project by volunteers can be problematic.

PLANNED PROCESS TO ACHIEVE THE GOAL OR TO MAKE PROGRESS:

- Set a timeline that shows the new website will be up and running by October 2016.
- Select a team to take this goal to completion

HOW HAS THE ACCOMPLISHED GOAL IMPROVED OUR SCHOOL COMMUNITY?

1. Once the new website was up and running, the school community had a central location to visit for information, forms, etc. pertaining to the school.
2. Updating the website with a more child-friendly design and keeping information on the site fresh with weekly updates of information should encourage parents to visit the site more often and help newcomers see that the school is a vibrant, living, breathing entity where communication between the school and the home is important

STANDARD 2: MARKETING & COMMUNICATION: Adding a Facebook Page

ISSUE: It has become common practice for schools to be found on Facebook and many families use it regularly. The school should post information there regularly.

GOAL 3: SHS will build a page on Facebook and work to add information to the site weekly at the least.

ACTIONS TAKEN:

1. *SHS has a Facebook account and principal adds information and pictures.*
2. *As of 4/2016, announcements, more pictures of students, and news is being added to the School's page.*
3. *The PTC President has opened a family facebook page called SHS Parent Community. All parents are invited to be friends on this page.*
4. **The Principal posts pictures/info on the SHS Facebook page.**

STRIDES AND SUCCESSES:

- *In progress: Fall 2014; As of April 20, 2016, the page is being updated regularly*
- *Projected date for completion of goal: This is a weekly activity.*
- *On-going/Continuous: Will work to add Instagram and connect both links to SHS Website.*

OBSTACLES TO ACHIEVING THE GOALS OR ACTIONS STEPS:

1. Lack of time for the principal to update this page is always a challenge.

PLANNED PROCESS TO ACHIEVE THE GOAL OR TO MAKE PROGRESS:

1. Schedule a weekly time to post information.
2. Consider other person with the school to post information.

HOW HAS THE ACCOMPLISHED GOAL IMPROVED OUR SCHOOL COMMUNITY?

1. **Facebook has been a way to announce information, but because the page wasn't updated regularly, it has received fewer hits.**
2. **The Parent Facebook page has become a standard for school information with the PTC President posting info regularly.**

STANDARD 2: MARKETING & COMMUNICATIONS: Install Instant Messaging Service

ISSUE: SHS needed a way to get information to families quickly and in case of emergency.

GOAL 4: SHS will use an instant messaging service that is affordable to the budget.

THREE ACTIONS TAKEN:

1. Researched services and prices.
2. Found that RENWEB had a service where all of our families were included automatically in the group to inform.
3. Signed up.

STRIDES AND SUCCESSES:

- *In progress: The Parent Alert System was ordered.*
- *Projected date for completion of Goal: This has been done & is working.*
- *On-going/Continuous: SHS uses it as needed.*

OBSTACLES TO ACHIEVING THE GOALS OR ACTION STEPS:

1. Lack of time and money

PLANNED PROCESS TO ACHIEVE THE GOAL OR TO MAKE PROGRESS:

1. With the support of the Advisory Council and Pastor, the system was ordered for the school.

HOW HAS THE ACCOMPLISHED GOAL IMPROVED OUR SCHOOL COMMUNITY?

1. There is now greater communication to the families.
2. In times of emergency, the Parent Alert System is fast and efficient allowing administrators to easily get important messages to families.

STANDARD 2: MARKETING & COMMUNICATION: Advertising Methods

GOAL 5: SHS needs to find better ways of advertising in the area.

THREE ACTIONS TAKEN:

- 1. Marketing firm with billboards was hired to put up billboard in area*
- 2. SHS sponsored a sign at one of the local youth baseball parks*
- 3. New school brochure (rack card) was developed and distributed*
- 4. The School was invited to join the Aransas Pass Chamber of Commerce and attend a Business Expo. KBarnes & RBarnes attended, set up a booth, and gave a door prize at this event as a way to advertise in AP.*
- 5. Spring 2017: the Principal attended a Chamber of Commerce meeting of the Leadership Aransas County Group to inform them about SHS and its programs.*

STRIDES AND SUCCESSES:

- In Progress: All three were done
- Projected date for completion of goal:
 - Billboard is presently in 2nd year; will discontinue July 2016 due to high cost
 - Youth baseball sign has been sponsored for two years; will consider another year
 - Rack card could be used in more places: Pediatrician's offices, salons, realtors offices, etc.

OBSTACLES TO ACHIEVING THE GOALS OR ACTION STEPS:

1. Billboards are expensive
2. Baseball park sign is affordable.
3. Rack card was very affordable largely because an SHS parent volunteer worked with the principal to get it done and used an online printing service.

PLANNED PROCESS TO ACHIEVE THE GOAL OR TO MAKE PROGRESS:

All has been done.

HOW HAS THE ACCOMPLISHED GOAL IMPROVED OUR SCHOOL COMMUNITY?

- 1. SHS enrollment increased slightly.*
- 2. As of April 20, 2016, the Marketing team is working to greatly increase our social media presence because it is not only less expensive, it is where young families find their news and information.*

STANDARD 3: GOVERNANCE, LEADERSHIP, & MANAGEMENT: Familiarize Families with the Advisory Council

ISSUE: According to a survey done in Spring 2014, families do not understand the purpose of the Advisory Council

GOAL 6: SHS will establish procedures to help families know more about the role of the Advisory Council in the school.

THREE ACTIONS TAKEN:

- 1. The dates/times of the meetings are published in the newsletter and on the monthly calendar, as possible.*
- 2. The approved Minutes of the meetings are posted on the bulletin board in the front hall.*
- 3. The names of the Advisory Council members are posted in the Handbook.*
- 4. Parents are reminded in the newsletter that they are welcome to address the meetings if they send a written request to the principal a week before the meeting.*

STRIDES AND SUCCESSES:

- In Progress: These things are being done.
- Projected date for completion of goal: Annual activities because new parents join the school family
- On-going/Continuous: On-going

OBSTACLES TO ACHIEVING THE GOALS OR ACTION STEPS:

1. Families read part or sometimes none of newsletters.
2. Families do not come into the school building regularly (to read the minutes)
3. Strive to include information concerning Advisory Council in newsletter.

HOW HAS THE ACCOMPLISHED GOAL IMPROVED OUR SCHOOL COMMUNITY:

- 1. It's hard to tell if people know the role of Advisory Council. The survey done this year was from the Diocesan Advisory Council and didn't ask that question.*
- 2. There have been parents who brought up ideas for improvement for the school. They inquired about the possibility of speaking to the Council. One of these parents had questions regarding the Cafeteria program. The Principal suggested that she meet with the NSLP Director and the principal in order that they might address her concerns first. There was a meeting of principal and parent and those needs were addressed through the NSLP Director. There was some good feedback.*

STANDARD 4: ACADEMICS: Professional Learning Community

ISSUE: Because the world is constantly changing, the methods of teaching and the means by which students learn is changing also. Teachers must continue to sharpen and develop their skills as teachers of students in an ever-changing world. They must be supported and assisted in this process.

GOAL 7: SHS will work to develop and support SHS teachers as lifelong learners by establishing a Professional Learning Community of "Professional educators"

THREE ACTIONS TAKEN:

1. The principal has encouraged more opportunities for professional development by hiring a math specialist to work with the teachers in developing ideas covering the new Math TEKS.
2. Each teacher will work with a teacher/colleague to find a time to visit another school's same grade level classrooms where they can observe techniques and practices for possible inclusion in their own classrooms.

STRIDES AND SUCCESSES:

- *In Progress: The Professional Development opportunities began in May 2015 and is continuing.*
- *Projected date for completion of goal: No completion date.*
- *On-going/Continuous: Yes through webinars, workshops, & in-services.*

OBSTACLES TO ACHIEVING THE GOALS OR ACTION STEPS:

1. It's not easy to find just the right person to work with all the teachers as a group, and it can be very expensive.
2. Finding the time to have teachers observe other classrooms has been a problem.
3. Teachers can drag their feet when asked to do things that may be out of their comfort zones.

PLANNED PROCESS TO ACHIEVE THE GOAL OR TO MAKE PROGRESS:

1. In the Fall 2016, I will schedule these visits for the teachers and have them follow up with an evaluation of the visit asking also what each teacher took away from that visit.
2. Plans are in the works for a Montessori Instructor to work with the Instructional Assistants in the Montessori classrooms in order to train them more specifically to perform their jobs in those Montessori environments.

HOW HAS THE ACCOMPLISHED GOAL IMPROVED OUR SCHOOL COMMUNITY?

1. *A. Math Specialist was hired to work with all classroom teachers for three days in May 2015. Not sure how much difference it made, but students in 1st-5th grades significantly improved in their Computation skills across the board.*
2. *Montessori teachers were sent to a Montessori Workshop on effective discipline in Fall 2015. There have been fewer children sent to the principal in those classrooms.*
3. *All teachers attend a Math workshop in CC through the diocese, AND Math TEKS will now be used for Math curriculum starting 8/2017.*

STANDARD 4: ACADEMICS: Extra-Curricular Classes/Activities

ISSUE: Through the Diocesan Advisory Council's Family Survey done in February 2016, it was apparent families desire more extra-curricular activities for their children that are sponsored by SHS. This had been detected in the SHS Survey done in 2014.

GOAL 8: SHS will work to provide more enrichment activities, tutoring services, and fun-learning classes after school in order to help students' achieve greater skills. The idea behind these actions is that students will grow in various ways helping to round out their education and boost their self-assurance in their abilities.

THREE ACTIONS TAKEN:

1. *Chess Club was initiated in Fall 2014 and has continued since for about six months each year.*
2. *Several ideas that were originally planned (tutoring, Drama, Dance, Tae Kwon Do, and a Birding Club).*
3. *Extra-curricular events that happen regularly at SHS were listed in the Handbook in order to inform families.*
4. *Efforts are being made to determine what students would be interested in getting involved in. So often when after school activities are offered, students just want to stay and play with each other rather than learn a new skill or participate in an activity. The administration wants to be sure the students WANT to learn.*
5. **Spring 2017: Classes were offered to students in Dance, JUST RUN, Chess, and Sewing.**

STRIDES AND SUCCESSES:

- In Progress: Chess Club drew so many students the second year that there had to be a limit placed on number of students. Birding Club never happened due to the death of the original sponsor. A parent has sponsored a group of students who are rehearsing a play, but this is a one-time thing.
- Projected Date for completion of goal: Ongoing.
- On-going/Continuous: Once a program has been established, the merits of each component will be reviewed and rated and participants will be surveyed to determine whether or not the activities should continue.

OBSTACLES TO ACHIEVING THE GOALS OR ACTION STEPS:

1. It is difficult to find qualified sponsors for the kinds of activities in which the students would prefer to participate.
2. It can be difficult to have the appropriate location for the activity.

PLANNED PROCESS TO ACHIEVE THE GOAL OR TO MAKE PROGRESS:

1. Survey students/families to determine the kinds of programs that are desired.
2. Interview family members who may have the skills/requirements it takes to offer various programs.
3. Publish the needs for offering these programs in the parish bulletin and on social

media in order to recruit activity sponsors.

4. Determine location and cost to student based upon needs.

HOW HAS THE ACCOMPLISHED GOAL IMPROVED OUR SCHOOL COMMUNITY?

1. *The Chess Club has helped over 20 students learn to play the game.*

2. There were about 22 students who took dance for the first time and enjoyed it in Spring 2017. That class will be continued if a dance sponsor is found.

3. Sewing was a big hit and the instructor is interested in doing this again.

4. JUST RUN is another offering that the School would like to keep as students enjoyed this activity.

STANDARD 4: USING THE TECHNOLOGY INFRASTRUCTURE AND EQUIPMENT

ISSUE: School computers and hardware were 6-7 years old and needed replacing.

GOAL 9: SHS needed to determine what it needed, write a grant to help pay for the upgrades, and replace with new equipment.

ISSUE: SHS Administration is striving to move the school toward greater use of technology by staff, families, and students.

GOAL 9A: SHS needs to determine its technology needs for families and administration. SHS needs to determine the technology needs for students and teachers.

THREE ACTIONS TAKEN:

1. A grant was written and submitted to the Kenedy Foundation to upgrade the entire technology program at the school.
 2. The principal and computer tech attended a three-day technology conference to study new products, costs, and capabilities and determine the best equipment for the school to purchase.
 3. Once the grant was approved/received, the equipment was purchased and installed. Teachers were trained in the use of the new system.
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1. A study of available resources through the RENWEB school management system was made. Fueling this study were encouragement from the superintendent at principals' meetings and the presentation of RENWEB at two of those meetings. It was determined, after much discussion, that the school should engage in the Online Application and Online Enrollment RENWEB features and begin offering payment by families on credit cards.
 2. Wanting to bring technology into the classrooms more often and take skills to a higher level, the administration studied the various types of mediums like ipads & notebooks and found that Chromebooks were used in the classrooms very effectively and were cost effective. By purchasing these the school could get more hands-on use by students while still allowing the internet and helping students to become acquainted with online assignments and submission.

Also the present computer lab stayed busy and teachers were limited in where and how often they used the computers.

STRIDES AND SUCCESSES:

- In-Progress: All worked out and new computers were purchased.
- Projected date for completion of goal: Spring 2015
- On-going/Continuous: This goal was completed.

OBSTACLES TO ACHIEVING THE GOALS OR ACTION STEPS:

1. There was much debate over which computers and which operating systems to use.
2. Great consideration was given to getting the most for the money we had to spend.

3. Technology changes so rapidly that it is difficult to always know what is best to purchase.
1. Lack of funds were the main obstacle.

PLANNED PROCESS TO ACHIEVE THE GOAL OR TO MAKE PROGRESS:

The goal was achieved.

1. A grant to pay for these Chromebooks and the charging cart was written by Mr. Barnes and sent to the Margaret Rust Foundation. The Foundation accepted the grant and sent a check for over \$8,800.

HOW HAS THE ACCOMPLISHED GOAL IMPROVED OUR SCHOOL COMMUNITY?

Since the entire school is now equipped with touch screen computers, all users are proficient in their use.

1. *The Chromebooks and cart were ordered, the Rust Foundation sent the check to cover the expenses, the bill was paid, and the Chromebooks are in the mobile cart. All of the machines have now been set up and are ready for use. Teachers are working with the Chromebooks to become acquainted and learn more about using Google Classroom which they can also access on their touch screen desktop computers. The last step in the process before students may use the email accounts is for parents and students to read and agree to the policy put in place for the use of this equipment and emails.*
2. **Spring 2017: Chromebooks are being used throughout the school but especially by the 3rd, 4th, and 5th graders.**

STANDARD 5: FINANCES: Physical Plant

ISSUE: Students need time outdoors for recreation and fun. The playground in August, September, and October can be stifling and the sun's rays can be dangerous to the health and welfare of the students. There is one student who is almost albino and close to being legally blind. He wears protection all day, every day as doctors have told him that he must limit his eyes' exposure to light in order to delay further vision loss. There are many days when it is too bright for him to be outside.

GOAL 10: SHS will provide a shade cover over the newest playground equipment so that children will not have to withstand the heat and penetrating rays of the South Texas sun during some of the hottest months of the year.

THREE ACTIONS TAKEN:

1. Study was done to determine the best type of shade that could be purchased as economically as possible.
2. Grant was written for most of the shade cover.
3. Grant was approved; city and Heritage District approved the plans; the shade cover was installed.

STRIDES AND SUCCESSES:

- In Progress: The goal was met.
- Projected date for completion of goal: January 2016
- On-going/Continuous: Completed

OBSTACLES TO ACHIEVING THE GOALS OR ACTION STEPS:

1. The principal was not aware that part of the playground was in the Heritage District and that this entity would need to approve the plans.
2. Once approvals were obtained and the equipment was ordered, it was hard to determine a time when the equipment could be installed.

PLANNED PROCESS TO ACHIEVE THE GOAL OR TO MAKE PROGRESS:

It's all done.

HOW HAS THE ACCOMPLISHED GOAL IMPROVED OUR SCHOOL COMMUNITY?

It is such a blessing to have this part of the playground shaded. The children love it and they don't get so red-faced and sweaty when playing at recess as they did before the shade was installed. The child with low vision and his mother are very happy to have this shade for him to enjoy.

STANDARD 5: FINANCES: Physical Plant

ISSUE: With aging buildings including the air conditioning units, plumbing, and fixtures, SHS realizes the importance of keeping the building in safe, effective and efficient working condition and the importance of planning for funds to take care of such needs.

GOAL 11: SHS needs to complete a full study of the physical plant now and on an on-going basis.

THREE ACTIONS TAKEN:

1. Create a history of renovations and improvements made over previous years.
2. Seek a volunteer(s) to work with this study and provide a prioritized list projects using a timeline and estimated costs.
3. Use the study for budgeting the short and long-term costs of maintenance and improvements.

STRIDES AND SUCCESSES:

- In Progress: There is a historical projection that needs to be updated with actual facts.
- Projected date for completion of goal: Spring 2017
- On-going/Continuous: This should be on-going and continuous.

OBSTACLES TO ACHIEVING THE GOALS OR ACTION STEPS:

1. Finding the right person(s) to volunteer their time and expertise is difficult.
2. Estimating cost of improvements can be difficult.

PLANNED PROCESS TO ACHIEVE THE GOAL OR TO MAKE PROGRESS:

The principal will speak with the plant manager to see if he has any ideas or if he could possibly devote some of his time to this project.

HOW HAS THE ACCOMPLISHED GOAL IMPROVED OUR SCHOOL COMMUNITY?

Plant Manager, Chuck Dills, has kept a record of improvements and additions to the school campus. He and the principal will look over the records and try to estimate needs that may come up with the building, air conditioners, fences, etc.

At this time, the carpet in all of the classrooms ranges in age from 17-20 years old. The School should start looking at the possibility of replacing it.